

## **CURB CUT/RIGHT OF WAY PERMIT REQUIREMENTS**

1. Certificate of Insurance for Contractor and MUST include the following:

Certificate MUST list the Town of North Castle as  
“CERTIFICATE HOLDER”.

Town of North Castle  
21 Bedford Road  
Armonk, NY 10504

Must have General Liability (\$1,000,000 each occurrence  
General Aggregate Limits (\$2,000,000 minimum)  
Must have Workers Compensation Coverage  
Certificate must be signed by the authorized insurance agent

2. One check in the amount of \$1,400.00 made payable to the Town of North Castle to cover the permit fee of \$200.00 and minimum refundable bond of \$1,200.00 (which covers 200 sq. ft.) which is to be retained by the highway until final inspection and job is completed satisfactorily. PERMITS FEES ARE DOUBLED SHOULD YOU START WORK BEFORE A PERMIT IS ISSUED.
3. Resolution, signed and approved, if it is new construction.
4. One drawing of site plan
5. Copy of Westchester County License

North Castle Highway can be reached at 914-273-3000 – Ext. 45.

Documents can be e-mailed to [highway@northcastleny.com](mailto:highway@northcastleny.com)

Checks are mailed to: North Castle Highway  
17 Bedford Road  
Armonk, NY 10504  
Att: Highway